

Order no. 42/2020
of 30 September 2020
issued by the Rector of the WSB University in Poznań

on the organization of classes during the SARS-Cov-2 coronavirus pandemic
in the winter semester of the academic year 2020/2021

Pursuant to Article 20(1)(6) of the Statutes of the WSB University in Poznań adopted by Resolution no. 2/8/2020 of 28 February 2020 of the Management Board of Centrum Rozwoju Szkół Wyższych TEB Akademia Sp. z o.o., the Founder of the University, and in accordance with the recommendation by the Ministry of Science and Higher Education of 2 September 2020 and Article 51 of the Law on Higher Education and Science (Journal of Laws of 2018, item 1668, as amended), for the purpose of ensuring safe and hygienic working conditions and wellbeing of the whole academic community of the WSB University in Poznań, it is hereby decided that:

Article 1
ADHERENCE TO HYGIENE MEASURES

1. In connection with the COVID-19 pandemic, all employees, associates, students and other persons present inside the building or on the premises of the University, including rooms rented externally for a short term, participating in or organizing classes, are strictly obliged to adhere to the applicable hygiene measures and health and safety rules.
2. All persons present on the premises or inside the building of the University are obliged to wear their own face masks or face shields covering the nose and mouth.
3. Whenever possible, the services for students should be provided remotely.
4. The cloakrooms remain closed, outerwear should be taken to lecture rooms.
5. The procedures for the detection of COVID-19 infections, governed by a separate order of the Rector, have been put in place.
6. Teaching rooms should be regularly aired.
7. The University provides disinfectants.
8. The University does not provide face masks, face shields and disposable gloves.

Article 2
APPLICABLE TO TRADITIONAL CLASSES

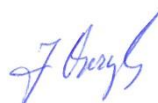
1. The following persons may not participate in traditional classes:
 - 1) staying in quarantine or in isolation,
 - 2) living with a person in quarantine or isolation,
 - 3) showing symptoms typical of COVID-19 (cough, shortness of breath, chest pain, increased body temperature).
2. Once a semester, before classes begin, each full-time program student must complete a declaration using the form attached hereto.
3. The attendance list is checked at the beginning of each traditional didactic class.
4. During the period of validity of this Order, all class participants are required to:
 - 1) check their health condition on a class day before going to the University premises; a participant who detects any symptoms characteristic of COVID-19, especially fever above 37.5 degrees Celsius, cough, loss of taste or smell, muscle aches, is not allowed to take part in classes and to come to the University premises,

- 2) if a participant notices the symptoms characteristic of COVID-19 during a class, he/she is obliged to inform the lecturer about it and to follow the procedure for the detection of the COVID-19 infection, governed by a separate order of the Rector,
 - 3) to disinfect the hands immediately after entering the University building and every time after leaving the room, the building for a short period of time or after using a bathroom,
 - 4) to keep the appropriate distance from other persons in their vicinity when moving around the building, waiting for classes in front of the room or in front of the University building and during classes themselves,
 - 5) to adhere to the signs placed within the premises,
 - 6) to allow, if requested by the lecturer, the verification of their identity (at the moment, a student is allowed to remove a mask),
 - 7) to keep marked-off seats unoccupied.
5. During classes, the following are prohibited:
- 1) persons not participating in classes entering the building, except for caretakers of persons with disabilities requiring such assistance,
 - 2) transferring any objects (including pens) to one another,
 - 3) entering rooms other than the one where a class for a given group is planned,
 - 4) lecturers distributing printouts to students, unless both parties use disposable gloves; it is recommended to distribute teaching materials remotely.
6. After classes, students must leave the building and not gather on the premises of the University.
7. The operations of the faculty libraries during the COVID-19 pandemic remain limited.

Article 3

1. The order enters into force on the date of issue and applies until the pandemic is declared over or no longer than until 28 February 2021.
2. Order no. 36/2020 issued by the Rector of the WSB University in Poznań of 7 September 2020 on the organization of classes during the SARS-Cov-2 coronavirus pandemic in the winter semester of the academic year 2020/2021 is repealed.

Rector
of the WSB University in Poznań



Prof. zw. dr hab. Józef Orczyk

Attachment 1: Declaration by a participant of traditional full-time program classes during the COVID-19 pandemic

.....
First name and surname

.....
Student identification no.

Declaration by a participant of in-person classes during the COVID-19 pandemic

For the purpose of common health security, we request you to behave rationally and responsibly, to follow the recommendations of the State Sanitary Inspectorate and to adhere to the guidelines on quarantine and hygiene rules together with any other guidelines received by email, via Extranet or displayed in a visual form within the University buildings. To reduce the risk of coronavirus spread, we request you to sign the below declaration.

I agree to participate in in-person classes conducted under higher education/post-graduate programs in the academic year 2020/21 at the WSB University in Poznań.

I declare that I will be healthy while participating in traditional full-time program classes and that I will not decide to participate in classes if I and/or other household members experience the symptoms of the COVID-19 virus or other infectious diseases.

I declare, that:

- I am not in quarantine and I am not in isolation,
- I do not live with someone in quarantine or isolation,
- I do not have symptoms typical of COVID-19 (cough, shortness of breath, chest pain, increased body temperature).

I declare that within the 10 days preceding the classes I have not had contact with a person who has been confirmed to be infected with SARS-Cov-2 or to have the COVID-19 disease.

I also undertake to notify the University if, before or immediately after classes, there are changes to my health condition which may indicate a COVID-19 infection.

At the same time, to ensure the security of class participants, I undertake to:

- wear a protective mask, face shield or other means of protection covering the mouth and nose inside the building outside the classroom where teaching is carried out,
- keep the distance of at least 1.5 meters from other participants in the common areas of the building,
- maintain a safe distance in a lecture room by occupying at least every other available seat or designated spaces,
- comply with vertical and horizontal signs, hygiene measures, regulations that apply inside the building etc.
- wash and disinfect the hands frequently.

I am aware of the criminal liability for endangering the life and health of a large group of people by causing an epidemiological risk or the spread of an infectious disease (offence under Article 165 of the Polish Penal Code punishable by terms of imprisonment, the minimum being 6 months and the maximum 8 years).